



Board of Directors
Conflict of Interest Form

1. During their term of office and for one (1) year after leaving the Board, the CBIC Board members are not permitted to endorse, assist or participate in any educational endeavor which has as its primary purpose the preparation of individuals for passing a certification examination.
2. Any possible conflict of interest on the part of any board member shall be disclosed to other members of the board and recorded in the minutes.
3. Any board member having duality of interest or possible conflict of interest on any matter shall not vote on the matter. The minutes of the meeting shall reflect that a disclosure was made, and the abstention from voting occurred.
4. All new Board members are advised of this policy upon entering office.
5. This policy shall not be construed as preventing Board members from briefly stating a personal position in any matter or from answering pertinent questions by other Board members, since the personal knowledge of a Board member may be of great assistance.
6. Current Board members who participate in educational programs must request (a) that advertisement and printed materials for such programs not include reference to the fact that the participant is a Board member of the Certification Board of Infection Control and Epidemiology, Inc., and (b) that there be no reference to their membership on CBIC Board before, during or after the program. The exception to this clause would be an educational session sponsored by APIC or any other professional organization whose educational goal is to endorse or explain the CBIC certification process.

I agree to abide by the above CBIC
Conflict of Interest Policy

(Signed)

(Date)